ADP SYSTEMS LIBRARY - CODIB TASK TEAM NO. IX

Terms of Reference

I. OBJECTIVE

To develop a plan for establishing and maintaining a library of descriptions of intelligence ADP systems and related data files.

II. DISCUSSION

a. References:

1. The Task Team's effort is governed by two USIB decisions. The first goes back to May 1963 when the SIGINT and CODIB Committees of USIB jointly recommended that, on behalf of the intelligence community, DIA maintain a file of systems descriptions for all operational computer systems which process ELINT and COMINT information. The recommendation was approved by USIB (USIB-S-13.1/4, 24 May 1963, subject: Automatic Data Processing).

2. The second USIB decision extended this responsibility to include descriptions of all operational intelligence ADP systems (USIB-D-39.7/6, 6 May 1964). The above two USIB decisions apply to the intelligence community as a whole.

3. Another directive applies to DIA exclusively in that DoD Directive No. 5100.40, dated 28 September 1963, charges DIA with maintaining, at a central point, current files of all installed DoD intelligence ADP equipment and ADP systems applications.

b. In compliance with reference II. a. 3. above, DIA prepared a draft of Defense Intelligence Agency Instruction No. 65 -, subject: Automatic Data Processing Systems, Submission of Entries for the ADP Program and File Catalog. This was disseminated to the Services and U & S Commands for comment and/or concurrence on 16 September 1963 with a request for answers within 30 days. The purpose of this proposed catalog is to "facilitate the exchange of information among the members of the DoD intelligence community, thereby avoiding unnecessary duplication of effort." This is the same purpose which prompted the two USIB decisions cited above, requesting DIA to establish and maintain, on behalf of the USIB community, an ADP Library of descriptions of all operational intelligence computer systems.

c. The second reference above (II.a.2.) contains several TABs including a summary of the SCIPS Stage I Report and recommendations, and CODIB's comments on this report together with CODIB's recommendations to USIB for follow-up action on the SCIPS effort. The major recommendations, as approved by USIB, pertained to the establishment of the CODIB Support Staff (CSS), and a number of ad hoc CODIB Task Teams (CTT's), including eight of those now activated. The

ninth CTT, ADP System Library, added by the Chairman of CODIB, and approved by USIB, was prompted by the failure of USIB agencies to respond to the original USIB decision to submit intelligence ADP system descriptions to DIA. The original USIB paper contained a list of items to be reported. This list was extremely brief by comparison with that drafted by DIA, although it left open to each reporting agency determination of the amount of detail to be submitted under each reporting item. Since the brief USIB list produced no response, it is questionable whether the longer and more specific DIA draft list will produce a better one. The basic question then for CTT IX is: what reporting system will work?

III. TASKS

a. It is proposed that the effort of CTT IX progress in two phases: first, determination of the scope and method of reporting the USIB agencies' ADP systems to DIA, and DIA methods of publishing the catalog of these systems, this phase of the effort to terminate in a draft of an instruction manual to be submitted to CODIB for approval; second, preparation of ADP systems descriptions in accordance with the instruction manual, as approved by CODIB.

b. The tasks under the first phase may be summarized as follows:

1. Comparison of the scope and content of the DIA Draft Instruction (Ref.II.a.3.) with the USIB outline (Ref.II.a.1.), and other proposals submitted by CTT IX members. Resolve differences.

2. Determination of security classification(s) of the catalog (ADP system in support of SI and collateral intelligence). How shall the catalog be published: in one or several volumes, depending on classifications? Frequency of publication.

3. Preparation of a USIB Instruction Manual for submission to CODIB for comments and/or approval.

c. Following CODIB and USIB approvals and publication of the Instruction Manual, each member of CTT IX, representing the different USIB agencies, will be responsible for reporting on intelligence ADP systems in accordance with the Manual. This second phase of the task will complete CTT IX's effort. The CODIB Support Staff will continue to monitor the updating activity.

IV. MEMBERSHIP

The CTT IX shall be composed of one member each, the Chairman excluded, from State Department, CIA, DIA, NSA, ACSI, AFNIN, and ONI. Observers are invited from AEC, SAC, FTD, and any other agencies or commands as recommended by Team members. In addition, one Consultant from the National Bureau of Standards has been invited to participate.